

STATE OF NEVADA



DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF THE DIRECTOR
COMMISSION ON MINORITY AFFAIRS

Meeting Minutes

A meeting of the Commission on Minority Affairs was held on Monday, April 18, 2016 at 9:35am, pursuant to public notice: Via video conference call between all locations :(Las Vegas). State Building LV 555 E. Washington Suite 4900 Las Vegas, Nevada 89101, and (Carson City) Nevada Dept of Business & Industry 1830 College Pkwy Ste# 100 Carson City, NV 89706 Conference call: Carson City: 775-687-0999 Las Vegas: 702-486-5260 Participant's Collaboration Code: 64575

1. COMMISSION BUSINESS

- A. Chair Commissioner Siefert called the meeting to order at 9:35 am.
- B. Present: C. Siefert (present); C. Cedric Cole (present); C. Chadha (present); C. Lee (present); C. Semilla Neal (Telephone); C. Yolanda Flores MD; C. Berna Rhodes-Ford Esq.; Also Miriam Lira-Hickerson, Ombudsman of Consumer Affairs for Minorities-Department of B&I. (present). Deputy Director of B&I Marcel Schaerer (present).
- B.1. Public Attendance: Senator Aaron Ford, Ms. Flores., Christine Footit.
- C. Commissioners Absent: C. Kari Emm

2. PUBLIC COMMENT

No public comment.

New Commissioners were sworn in.

3. COMMISSION BUSINESS DISCUSSION AND POSSIBLE ACTION BY THE COMMISSION

- A. Presentation of IRS services/programs for the minority community – Senior Stakeholder Liaison Christine Footit. Vice-Chair Commissioner Jane Lee introduces the Guest Speaker.
- B. Approval of February 16, 2016, meeting minutes (for discussion and possible action). Corrections noted by C. Rhodes-Ford. Moved by C. Cole, seconded by C. Chadha. Motion carried.
- C. Vice-Chair Commissioner Jane Lee to read the letter from Chair Commissioner

Anna Siefert to Deputy Director Marcel Schaerer in reference to issue surrounding the removal of Commissioner Evan Louie's name from the Commission 2015 Annual Report (for matter of record, no action necessary). Ombudsman Hickerson provided an email and requested it to be read by C. Lee.

- D. Commission's 2016-2018 Biennium draft Strategic Plan: Commissioner Cedric Cole to lead the discussion and finalizing the plan (for discussion and possible action). Strategic sub-committee plans document was distributed for discussion by C. Cole. C. Cole will add items to the Plan: timelines, town halls, workforce investment, 50% performance goals, work with IRS. Strategic Plan is accepted as a working document. Moved by C. Lee, seconded by C. Chadha. Motion carried.
- E. New Business/Comments or Items of Discussion:
- New agenda item will be added to define what process has to be followed for participation or attendance at events by commission members.
 - Ombudsman Hickerson will send bylaw rules regarding Open Meeting Laws on sub-committees to assist in clearing confusion concerning this issue.
 - C. Cole will request the Administrator for the Equal Rights Commission to attend a future meeting to address questions.
 - C. Flores will be on the Healthcare Sub-committee. C. Rhodes-Ford will be on the Economic Development & Workforce Development Sub-committee and assist with C. Chadha on the Housing Sub-committee.
 - C. Siefert will order business cards, banners, pamphlets, in order to use the \$4000 budget allowance prior to July 1.
 - Ombudsman's office is accepting resumes and letters of interest for the upcoming vacancies on the Commission.
 - Free speed mentoring event at Zappos on 5/17 is hosted by Accion in conjunction with Sam Adams for small businesses in food & beverage industry. Space is limited so you must register to attend.

4. PUBLIC COMMENT

No public comment

5. ADJOURNMENT

Action to adjourn meeting at 11:50 am. Moved by C. Lee, seconded by C. Chadha. Motion carried.