

STATE OF NEVADA



DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF THE DIRECTOR
COMMISSION ON MINORITY AFFAIRS

Meeting Minutes

A meeting of the Commission on Minority Affairs was held on Monday, May 16, 2016 at 9:33am, pursuant to public notice: Via video conference call between all locations :(Las Vegas). State Building LV 555 E. Washington Suite 4900 Las Vegas, Nevada 89101 and Conference call: Carson City: 775-687-0999 Las Vegas: 702-486-5260
Participant's Collaboration Code: 64575

1. COMMISSION BUSINESS

- A. Chair Commissioner Siefert called the meeting to order at 9:33 am.
- B. Present: C. Siefert (present); C. Lee (present); C. Chadha (present); C. Berna Rhodes-Ford Esq. (present) C Yolanda Flores MD. (Phone), C. Kari Emm (phone). Also Miriam Lira-Hickerson, Ombudsman of Consumer Affairs for Minorities-Department of B&I. (present). Deputy Director of B&I Marcel Schaerer (present).
- B.1. Public Attendance: N/A
- C. Commissioners Absent: C. Cole; C. Neal.

2. PUBLIC COMMENT

No public comment.

3. COMMISSION BUSINESS DISCUSSION AND POSSIBLE ACTION BY THE COMMISSION

- A. Approval of April 18, 2016, meeting minutes (for discussion and possible action). Moved by C. Lee second by C. Chadha. Motion Carried.
- B. Commission's 2016-2018 Biennium Strategic Plans: Commissioner Cedric Cole to lead the discussion in finalizing and adapting of the plan (for discussion and possible action).C. Cole Absent. Commission quorum discuss, adapt, amended and approved the strategic plan changes on pages: 5, 11, 14, 20, 23 and 27.Moved by C. Rhodes-Ford, Seconded by C. Lee. Motion carried.
- C. Commission's guidelines regarding involvement in the community (for clarification, no action necessary). The commission quorum discussed and agreed to notify Ombudsman Hickerson of the activities Commissioners are involved in relating to the community for the record related with the NCMA to avoid any

misrepresentation, such as personal business benefit, and refer to the 2014 Nevada Revised Statutes and submit in your report to the subcommittees. C. Siefert going to provide activities report form.

- D. Commission Expenditure Request Status: Ombudsman Hickerson to update (update, no action necessary). Ombudsman Hickerson stated the request still in process at the B&I Financial Department. Commission will be notify when available.
- E. 2016 – 2018 Commission’s Chair and Vice-Chair position nominations and vote (for discussion and possible action). The commission discussed and nominated C. Lee as a Chair, C. Rhodes-Ford as a Vice-chair, both accepted nominations, effective July 1, 2016. Moved by C. Lee, Seconded C. Chadha. Motion Carried.
- F. 2016 – 2018 Vacant Positions: Recommendations for reappointment and calling for nomination (for discussion and possible action). Commission discussed recommendations and Chair C. Siefert suggested recommendation to reappointments C. Lee, C. Cole and C. Emm., Rural in Northern Nevada vacancy. Ombudsman Hickerson clarify that decision depends upon the Legislative Commission.-Moved by C. Rhode-Ford, Seconded C. Lee.
- G. Establishing 2016-2018 Subcommittees and its members (for discussion and possible action). Commission discussed and approved Subcommittees listing:
 - 1. Business Economic Development: Chair C. Lee, C. Rhodes-Ford.
 - 2. Workforce: C. Cole.
 - 3. Education: Chair C. Emm, C. Lee.
 - 4. Health: Chair C. Flores.
 - 5. Housing: Chair C. Chadha, C. Cole
 - 6. Legislative Platform: Chair C. Rhodes-Ford.Moved by C. Lee, Seconded Rhodes-Ford. Motion Carried.
- H. Commission’s June Meeting: Face-to-face in Northern Nevada. Ombudsman Hickerson to assist in arranging meeting location (for discussion and possible action) Meeting will be handled in June 20, 2016 at 11:00AM in Carson City at the Office of B&I.
- I. New Business/Comments or Items of Discussion. C. Lee mentioned three events:
 - 1. Dream the American Dream.
 - 2. Clark County Small Business Expo.
 - 3. Women and Business Summit during May 2016.

4. PUBLIC COMMENT

No public comment

5. ADJOURNMENT

Action to adjourn meeting at 11:08 am. Moved by C. Lee, seconded by C. Chadha. Motion carried.