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STATE OF NEVADA

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**DEPARTMENT OF BUSINESS AND INDUSTRY  
DIVISION OF INDUSTRIAL RELATIONS**

May 4, 2020

To Whom It May Concern:

On April 30, 2020, Governor Sisolak laid out the State's *Nevada United: Roadmap to Recovery* plan, designed to build a path forward and safely restart Nevada's economy. Nevada has a proven record of resiliency. This plan takes a collaborative approach to unify efforts towards collective goals to rebuild our communities back stronger than they were before. Government entities, businesses and individuals all have a role to play to ensure a successful recovery, which will require common sense and personal responsibility.

**Develop a Plan**

Each business in our state needs to begin considering how it will reopen in a phased approach depending on the level of health risk to Nevadans. Consider the following as you develop your COVID-19 reopening action plan:

- Amend your Written Safety Program to address the potential hazards in each phase of reopening (required for businesses with more than 10 employees) (NAC 618.538).
- Per your Written Safety Program, evaluate new hazards as they are identified and re-evaluate known hazards to identify any additional mitigation measures needed (NAC 618.540(1)(b)). Businesses should consider engineering controls, administrative controls, safe work practices, and Personal Protective Equipment (PPE).
- Develop and implement training for employees for any equipment, engineering process, administrative control or PPE required by your plan (NAC 618.540(1)(c)).
- Establish methods for ensuring compliance with the amended safety rules and work practices (NAC 618.540(1)(e)).
- Establish policies and practices that ensure social distancing.
- Establish policies and practices to sanitize common surfaces and encourage hand washing.
- Conduct daily surveys of changes to staff/labor health conditions.
- Address how to serve customers who are sick or in vulnerable populations.

**Need Help Developing a Plan?**

Free technical assistance is available from Division of Industrial Relations' Safety Consultation and Training Section (SCATS) as you develop your plan. SCATS can be reached at (702) 486-9140 (Southern Nevada), (775) 688-3730 (Northern Nevada), and (775) 778-3312 (Elko). You may also contact SCATS electronically at <https://www.4safenv.state.nv.us/contact-us>.

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The Division of Industrial Relations is committed to working collaboratively to help Nevada businesses reopen safely. Please contact us if you have any questions.

Sincerely,



Victoria Carreón  
Interim Administrator  
Division of Industrial Relations

### Resources

For further guidance use the following links:

Federal OSHA:

- COVID 19 Website: <https://www.osha.gov/SLTC/covid-19/>
- Guidance for Retail Workforce (OSHA 3996): <https://www.osha.gov/Publications/OSHA3996.pdf>
- Guidance for Restaurants & Beverage Vendors Offering Takeout or Curbside Pickup (OSHA 4017): <https://www.osha.gov/Publications/OSHA4017.pdf>
- Guidance for Package Delivery Workforce (OSHA 3998): <https://www.osha.gov/Publications/OSHA3998.pdf>
- Guidance for Construction Workforce (OSHA 4000): <https://www.osha.gov/Publications/OSHA4000.pdf>
- Guidance for Manufacturing Industry Workforce (OSHA 4002): <https://www.osha.gov/Publications/OSHA4002.pdf>

Nevada OSHA Information and Guidance: <http://dir.nv.gov/OSHA/Home/>

Centers for Disease Control and Prevention - <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

State of Nevada Health Response Website- <https://nvhealthresponse.nv.gov/>

Mine Safety and Health Administration: <https://www.msha.gov/msha-response-covid-19>